

TIP 2009 Development Workshop



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METROPOLITAN TRANSPORTATION COMMISSION

Purpose of the Workshop

- **Essentially a Q&A session**
- **Interruptions welcome!!**
- **Variety of topics but please highlight what is important to you**

Presentation Topics

- Introductions
- Overview of the TIP Process
- Financial Constraint
- Brief Walk-Through of the FMS system
- 2009 TIP Development Process
- Open Forum

Introductions

- Name
- Agency
- Position
- Any specific items that you want to clarify in this workshop

Overview of the TIP Process

1. What is the TIP? What is the TIP Period?
2. Types of amendments and amendment approval process
3. What is a Grouped Listing ? Why can't I see my particular SHOPP project?
4. What are regionally significant projects?

TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

The federally required Transportation Improvement Program (TIP) is a comprehensive listing of Bay Area surface transportation projects that receive federal funds or are subject to a federally required action, or are regionally significant.

TIP – Regionally Significant

A regionally significant project means a project that is on a facility which serves regional transportation needs and would normally be included in the modeling of the MPO area's transportation network, including as a minimum, all principal arterial highways and those fixed guideway transit facilities that offer a significant alternative to regional highway travel.

TIP (contd.)

- Four Year TIP Period, updated every 2 Years
- 2007 TIP or current TIP – Valid till October 1, 2008
- Current TIP covers the four-year period from FY 2006-07 through FY 2009-10
- The 2009 TIP will cover the four year period from FY 2008-09 through FY 2011-12
- For any E-76, FTA grant; or funding request, the 2007 TIP will have to be up to date. After October 1, 2008 the 2009 TIP, has to be up to date.

TIP (contd.)

- Financially Constrained – all projects programmed should be within the available funding

for e.g. If one hundred million is available in CMAQ funds, the total of all CMAQ funds in all the projects in the TIP should be less than or equal to one hundred million.

- Full project funding in the TIP – all the funding for the project should be reflected in the TIP – all historical funds as well as future funds (in the outer years of the TIP). This is the first question, MTC program managers will ask you.

TIP (contd.)

- Requirement of anticipated full funding -The MPO's TIP and Statewide TIP may include a project, or an identified phase of a project, only if full funding can reasonably be anticipated to be available (reasonably available) for the project within the time period contemplated for completion of the project.
- In non-attainment and maintenance areas, projects included in the first two years of the MPO TIP and statewide TIP shall be limited to those for which funds are available or committed.
- Total funding in the TIP, cannot exceed the project funding identified in the RTP

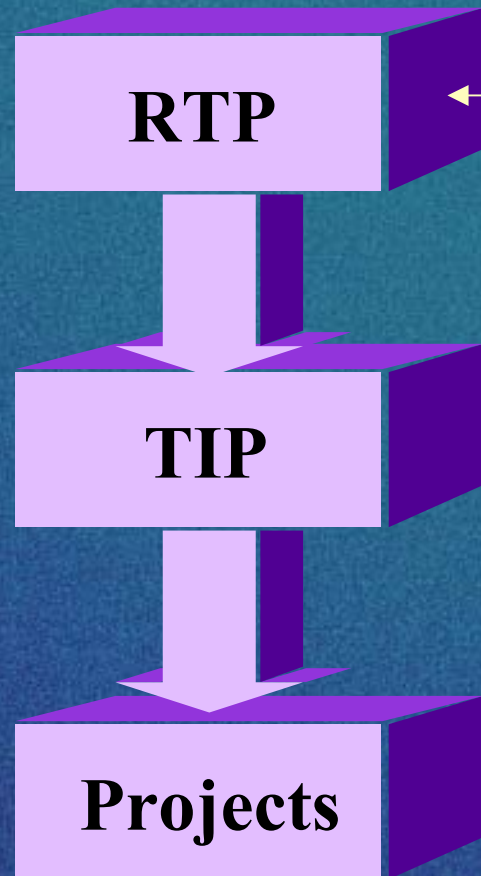
TIP (contd.)

- Funds for a project phase must be listed in the same year, which is the year of allocation/obligation for that phase (e.g. ENV, PS&E, PE, ROW or CON).
- Exceptions are for pre-approved corridor projects (as listed in the RTP), annual ongoing service/operations projects (such as the Spare the Air Program), multi-year program of projects (such as various streets and roads rehabilitation, or bus rehabilitation/replacement programs), or projects with multiple segments (in which case the project description must include a statement noting the number of segments such as “segments 1 through 3”).

TIP (contd.)

- STIP projects have to have PS&E and ENV phases; other projects can combine the two into PE phase.
- All the project costs should be in year of expenditure dollars and all the funds for a specific phase have to be in the same year.
- TIP has to be consistent with the RTP (Regional Transportation Plan) – All the projects must be consistent with RTP and hence RTP ID is important. This is important because all planning elements have to be vertically consistent.

TIP and RTP



**Countywide
Plan**

**Regional
Plans**

**Local Sales
Tax Plans**

**MTC and
Local Plans**

**Public
Input**

Amendments

Two Types:

- Administrative Modification - Small changes to exempt projects.
 - Fund change less than 20% of total project cost or less than \$2 Million dollars (whichever is smaller)
Eg. If a project is \$100,000 and a change requested is for \$22,000; it will result in a formal amendment.
 - Does not allow for change in Project Scope
 - Does not allow for adding or removing a phase
 - Does not allow funding changes from outside the TIP Period
 - Final approval authority is Caltrans
 - Timeline to get final approval is about two weeks

Amendments

■ Formal Amendment -

- Any change that is not a administrative modification is a formal amendment
- Final approval authority is FHWA and FTA
- Longer time frame to receive approval (Six to eight weeks)
- Public Participation and feedback is important
- Financial Constraint Analysis is required for approval

What is a Grouped Listing ? Why can't I see my particular SHOPP project?

- **Grouped Projects** - Projects proposed for FHWA or FTA funding that are not determined to be regionally significant may be grouped by function, geographic area, and work type in one line item of the metropolitan TIP.

SHOPP projects are programmed as a grouped listing as one FMS project. Hence, you cannot see individual projects in FMS. You can however, access the listing on MTC's funding – TIP page at the following address. The same goes for FTA 5310.

<http://www.mtc.ca.gov/funding/tip/>

Some projects with other sources of funds (say additional CMAQ funds) are individually listed to track fund sources

Walk-Through of the FMS system

- Differences between Project Sponsors and CMA's
- Project Search Tool
- Universal Application

2009 TIP development process

- **Timeline – See Handout 1 for Schedule**
- **Project Sponsors Process –**
- **MTC Process**
- **What about changes to 2007 TIP?**
- **Final Lockdown**

Timeline

1. Fri., Jan. 11, 2008 - TIP Locked Down – No more changes to the 2007 TIP – Start of 2009 TIP Development – No access to UA
2. Mon., Jan. 28, 2008 - Start of project review and update by sponsors and CMAs, of 2009 TIP
Project Sponsors Process Starts – Open access to UA
3. Thur., Feb. 14, 2008 Completion of 2009 TIP project review by project sponsors and CMAs
MTC Process Starts – No access to UA

Project Sponsor Process

- For the 2009 TIP development: All projects in the 2007 TIP will be the in-process applications bin.
- All project sponsors should start reviewing all applications. Reviews entail the following:
 - Which projects are completed and should be archived; - This is important because we have to provide a list of completed projects.
 - Which projects need to be continued into the new TIP;
 - Which transit funds programmed in the prior year and not yet included in a FTA grant, need to be carried over into the first year of the TIP (this applies to transit projects only);
 - Any changes to existing projects (scope, funding, contact person, etc);

Project Sponsor Process (contd.)

- Update project costs. Federal regulations require that the project listings reflect the latest estimates of the total project cost including all local funds, and costs of each phase. All costs must be escalated to the year of expenditure.
- Please refer to handout 2 for a detailed list
- It is important to note that the changes made at this point will not be reflected in the 2007 TIP.
- Review must be completed by February 14, 2008
- Do not “submit” a project until you are sure that the review of that project is completed. You can “save and exit” the project and return to complete and submit it at a later date.

MTC Process

- Once Project Sponsors are done with review, MTC Program Managers will then start reviewing applications
- Air Quality Conformity Analysis will take place and we will take both the draft TIP and the AQ analysis for public comment on March 28, 2008.
- May 28, 2008, the TIP will be approved by the MTC Commission and the TIP will be sent to Caltrans

Changes to the 2007 TIP

- Changes to the 2007 TIP will only be entertained if the region is going to lose money.
- Other changes should have been made last week.
- For any change requests, please print the project listing; mark up the requested changes clearly and send an email to the respective program manager and me.
- We will have two formal amendments for POP as well as 08 Programming for transit projects (Parallel to the 2009 TIP development). Any additional amendments should be requested before April 7, 2008.

Contact Information:

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Open Forum

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